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OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

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May 18, 2007

Susan Hauser, CPA
Controller
Legal Services of Eastern Missouri, Inc.
4232 Forest Park Blvd.
St. Louis, MO 63108

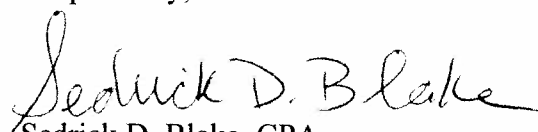
RE: Fiscal Monitoring Report of Legal Services of Eastern Missouri, Inc, Supportive
Housing Program Grants (SHP) (#2007-HOM35)

Dear Ms. Hauser:

Enclosed is a report of our fiscal monitoring review of the Legal Services of Eastern Missouri, Inc., (Documents #52983 and #54932) for the period December 1, 2005 through February 28, 2007. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of the Legal Services of Eastern Missouri, Inc. Our fieldwork was completed on April 24, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the International Standards for the Professional Practice of Internal Auditing and through an agreement with the Department of Human Services (DHS) to provide fiscal monitoring to all grant subrecipients. If you have any questions, please contact Charles Schroeder at 589-6089.

Respectfully,


Sedrick D. Blake, CPA
Audit/Fiscal Executive

cc: Patrick Brennan, Fiscal Manager, Department of Human Services



CITY OF ST. LOUIS

DEPARTMENT OF HUMAN SERVICES

*LEGAL SERVICES OF EASTERN MISSOURI, INC.
SUPPORTIVE HOUSING PROGRAM
CFDA # 14.235*

*CONTRACT #SHP 2004 & 2005
DOCUMENT #52983 & 54932*

FISCAL MONITORING REVIEW

DECEMBER 1, 2005 THROUGH FEBRUARY 28, 2007

PROJECT #2007-HOM35

DATE ISSUED: MAY 18, 2007

*Prepared by:
The Internal Audit Section*



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
LEGAL SERVICES OF EASTERN MISSOURI, INC
DOCUMENT #52983 and #54932
FISCAL MONITORING REVIEW
DECEMBER 1, 2005 THROUGH FEBRUARY 28, 2007**

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**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
HOMELESS SERVICES
LEGAL SERVICES OF EASTERN MISSOURI, INC.
DOCUMENTS #52983 and #54932
FISCAL MONITORING REVIEW
DECEMBER 1, 2005 THROUGH FEBRUARY 28, 2007**

INTRODUCTION

Background

Contract Name: Legal Services of Eastern Missouri, Inc. – Supportive Housing Program

Contract Program: Supportive Housing Program CFDA 14.235

Contract Number: SHP 04 and SHP 05

Contract Periods: December 1, 2005 through November 30, 2007

Contract Amounts: \$78,390 and 78,390

These contracts provide funds from the Department of Housing and Urban Development (HUD), Supportive Housing Program (SHP) to Legal Services of Eastern Missouri, Inc. to provide legal services for the homeless.

Purpose

The purpose of this fiscal monitoring review was to determine Legal Services of Eastern Missouri's (Documents #52983 and #54932) compliance with federal, state and local Department of Human Services (DHS) requirements for the period December 1, 2005 through February 28, 2007. We will make recommendations for improvements, if necessary.

Scope and Methodology

We made inquiries regarding Legal Services of Eastern Missouri, Inc.'s internal controls relating to the grant administered by the Department of Human Services (DHS), tested evidence supporting the reports the Agency submitted to DHS and performed other procedures considered necessary. Our fieldwork was completed on April 24, 2007.

**CITY OF ST. LOUIS
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CONCLUSION AND SUMMARY OF OBSERVATIONS**

Conclusion

We found no evidence to suggest that Legal Services of Eastern Missouri, Inc. did not comply with federal, state, and local DHS requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report, dated September 11, 2006, identified no observations.

A-133 Status

Legal Services of Eastern Missouri, Inc.'s A-133 audit report for the year ended December 31, 2005 was issued March 21, 2006. There were no reportable conditions or audit findings noted by the external auditors. IAS reviewed this report and recommended it be accepted, although the report omitted the City's pass-through grant number. This information should be provided by DHS to the Agency who should ensure it is included in future A-133 reports.

Summary of Current Observations

We noted no observations during our review.